



Shops 2-4, 85 South Perth Esplanade (Enter from Mends St), South Perth, WA 6151
Phone: 08 9474 2200

FURNISHED

**PLEASE TAKE TIME TO READ THIS APPLICATION FORM THOROUGHLY
APPLYING FOR THE PROPERTY**

To assist us in promptly processing your Application, please answer all questions, giving all relevant names, addresses & telephone numbers. FAILURE to do so will only cause delay in the processing of your application. NOTE that personal referees cannot be related to you; please ensure that **next of kin & emergency contacts are not the same people**. If you have any written rental or personal references, please attach them to the application. We also require valid photo ID (such as Drivers License or Passport). Approval time is generally within 24 business hours but can take 48 business hours depending upon our ability to contact your referees. ****Please note, where properties are advertised as 'Available Now', we may require up to three business days from acceptance of the application until a lease can commence. ****

When submitting your application, we require an Option Fee payable in **CASH ONLY**. Please see below:
"Where the weekly rent under the residential tenancy agreement is \$500.00 or less = \$50 option fee".
"Where the weekly rent under the residential tenancy agreement exceeds \$500.00 = \$100 option fee".
"Where the weekly rent under the residential tenancy agreement is \$1200.00 or more AND the residential premises is south of the 26th parallel of south latitude = \$1200.00 option fee". This will be refunded to you by **DIRECT DEPOSIT** if your application is unsuccessful. However, should you withdraw from the application after verbal approval then, **THE FEE WILL BE FORFEITED.**

Please refund my Option Fee by direct deposit into the nominated account below:

Account Name: _____

BSB Number: _____ Account Number: _____

Signed by ALL applicants:

Name: _____ Sign: _____

Name: _____ Sign: _____

Name: _____ Sign: _____

SIGNING THE LEASE

When you are advised that your application has been accepted, an appointment will be made for you to come to the office and sign the relevant Lease Agreement. **THIS IS TO BE WITHIN 48 HOURS OF APPROVAL** of you application. Full payment of the balance of monies required must be paid at that time. NOTE: that this amount must be paid by **CASH** or **BANK CHEQUE**, however if paying by Bank Cheque, please ensure you sign up at least 3 days prior to moving in to allow the cheque to clear.

100 Points of Identification

	ID document	Points
1	Full Australian Birth Certificate	70
2	Australian Citizenship Certificate	70
3	Australian Passport (current or expired within last 2 years)	70
4	International Passport	70

Only 1 secondary ID document will attract 40 points, subsequent secondary ID will attract 25 points per item. Secondary ID with a photo will be accepted as primary ID but only attract the points listed in this table.

	ID document	Points
5	Australian Photo Drivers Licence	40 or 25
6	Australian Photo Firearms Licence	40 or 25
7	State or Federal Government Employee Photo Id	40 or 25
8	Centrelink or Social Security Card	40 or 25
9	Dept. of Veteran's Affairs Card	40 or 25
10	Tertiary Education Institution Photo Id	40 or 25
11	Australian Learner's Permit	40 or 25
12	Medicare Card	25
13	Property Lease or Rental Agreement	25
14	Council or Shire rates notice	25
15	Property insurance papers	25
16	Utilities bill (power / phone / mobile / water / gas)	25
17	Motor vehicle Registration or Insurance	25
18	Professional or Trade association Card	25
19	Debit or Credit card's (bankcard, ATM card, visa card, mastercard, etc)	25
20	Passbook or Statement from Financial Institution	25
21	Change of Name (is required if ID is in a different named, however does not contribute to points score). Accepted are: Marriage Certificate, Divorce Papers, Change of Name Certificate from Registrar General.	
	Total points score must equal	100

application to enter into residential tenancy agreement

EXPLANATION FOR APPLICANTS

Only complete this APPLICATION if You are sure that You want to enter into a Residential Tenancy Agreement with the Lessor of the Premises

The Lessor of the Premises is attempting to locate the most suitable tenant; that is a tenant who pays the rent on time and takes good care of the Premises.

To enable the Lessor of the Premises to determine in their opinion, who is the most suitable person, the Lessor's Property Manager requires some background information about You.

The form "APPLICATION TO ENTER INTO RESIDENTIAL TENANCY AGREEMENT" is not the Residential Tenancy Agreement.

The purpose of this form is:

First, to inform the Lessor of Your details, and Your requirements for the Residential Tenancy Agreement; for example, if You wish to have pets at the Premises.

Second, to inform You of the Lessor's or Property Manager's usual use of one or more residential tenancy databases.

Third, to inform You of the money that is required to be paid prior to taking possession of the Premises; for example, the value of the Security Bond (which may be up to 4 weeks rent), the Pet Bond (which can be up to \$260) and the initial Rent payment (which can be 2 weeks rent in advance).

Fourth, to make You aware of the terms of the Residential Tenancy Agreement (including special conditions) associated with the Lease if Your Application is accepted.

Summary of what will happen if You apply to enter into a Residential Tenancy Agreement with the Lessor

Your action if You wish to apply for the Residential Tenancy Agreement:	<ol style="list-style-type: none"> 1. Complete this Application. 2. Submit this Application to the Property Manager together with any Option Fee that may be requested by the Property Manager.
Lessor's action if You do not succeed with Your Application:	<ol style="list-style-type: none"> 3. If You are not the successful applicant and have paid an Option Fee, the Option Fee will be refunded to You within 7 days of the decision.
Lessor's action if You succeed with Your Application:	<ol style="list-style-type: none"> 4. If You are the successful applicant, the Lessor will provide You with a proposed Residential Tenancy Agreement for the Premises which will grant You the option of entering into a Residential Tenancy Agreement.
What You will then need to do if You are the successful Applicant:	<ol style="list-style-type: none"> 5. If You sign the Residential Tenancy Agreement, comply with all the stipulated requirements for the creation of the Residential Tenancy Agreement set out in Part C of the document, and the Lessor (or the Property Manager) sign the document, a binding Residential Tenancy Agreement will exist between You and the Lessor. In the case of where an Option Fee has been paid there will be no need for the Lessor (or Property Manager) to sign the document for a binding Residential Tenancy Agreement to exist. 6. If any of the events mentioned in clause 5 of this Summary above do not occur the ramifications of that are set out below in clause 18 of Part B of this Application.

FOR: Premises Address:

Address 1			
Address 2			
Suburb		State	Postcode

FROM: Proposed Tenants' Names:

	Given Name(s)	Family Name
Tenant 1		
Tenant 2		
Tenant 3		
Tenant 4		

TO: The Property Manager:

Agency Name	Ian Hutchison Real Estate		
Address	South Shore Shopping Centre, Shops 2-4, 85 South Perth Esplanade, South Perth, WA, 6151		
Telephone	9474 2200	Facsimile	9474 2660
E-mail	lynley@ianhutch.com.au		

application to enter into residential tenancy agreement

PART A (TO BE COMPLETED BY PROPERTY MANAGER)

1. Premises

Address 1

Address 2

Suburb

State

Postcode

2. Rent \$ per week

3. Option Fee (if applicable) \$

4. If You are the successful applicant, and wish to enter into a Residential Tenancy Agreement with the Lessor, You will be required to pay the following money to the Property Manager:

REQUIRED MONEY

(a) Security bond of \$

(b) Pet bond (if applicable) \$

(c) First two weeks rent \$

(d) Less Option Fee (if paid) \$

(e) **Total** \$

application to enter into residential tenancy agreement

PART B (TO BE COMPLETED BY YOU)

NOTE: This document is not a Residential Tenancy Agreement and does not grant any right to occupy the Premises

INFORMATION FROM "YOU" (the proposed tenant or tenants)

TENANCY DETAILS

5. You require the tenancy for a period of months from to

6. At a rent of \$ per week

7. Total number of persons to occupy the Premises Adults Children Ages

8. Pets - Type of Pet Breed Number Age
 Type of Pet Breed Number Age

9. Do You intend applying for a residential tenancy bond from a State Government Department? Yes No

If Yes, \$ Branch:

10. Bank account details for refund of Option Fee (if applicable)

Bank: BSB:
 Account No.: Account Name:

11. Any Special Conditions requested by You:

NOTE: The Lessor is not obliged to accept any of the Your Special Conditions.

12. The address at which You wish to receive the Residential Tenancy Agreement if You are successful and/or notices relating to tenancy

Email (optional):

Fax (optional):

Postal address (required):

PO Box		Town/City		Postcode	
Address 1					
Address 2					

13. You declare that You are not bankrupt and that all of the information supplied in this Application is true and correct and is not misleading in anyway.
14. You acknowledge that, having inspected the Premises, You will accept possession of the Premises in the condition it was in as at the date of inspection.
15. By Signing this application You are making an application to lease the Premises. The Lessor may or may not send You a proposed Residential Tenancy Agreement for the Premises.
16. If You are the successful applicant, the Lessor will send You a proposed Residential Tenancy Agreement for the Premises which will contain information about pre-requisites for the creation of a binding Residential Tenancy Agreement. The Residential Tenancy Agreement will be comprised of Parts A, B and C. Parts A and B can be viewed on reiwa.com.au. Part C will also include additional terms agreed to by the parties, a draft of which is attached to this Application.
17. If a sum for an Option Fee is stipulated in Part A, You must pay that Option Fee to the Property Manager at the same time You make this application. The Option Fee must be paid by You by cash or cheque. If You are not the successful applicant and have paid an Option Fee, the Option Fee will be refunded to You by way of an electronic transfer to Your bank account details set out in Part B within 7 days of the decision.

application to enter into residential tenancy agreement

18. If You are the successful application the Lessor will provide You with a proposed Residential Tenancy Agreement for the Premises which will grant You the option of entering into a Residential Tenancy Agreement:
- (a) if You sign the Residential Tenancy Agreement, comply with all the stipulated requirements for the creation of a binding Residential Tenancy Agreement as set out in Part C of the document (eg returning the document to the Property Manager by the stipulated time, paying full stipulated rental and bond); and:
 - (i) if an Option Fee has been paid THEN a binding Residential Tenancy Agreement will exist between You and the Lessor and any Option Fee will be refunded to You or applied towards the rent; or
 - (ii) if no Option Fee has been paid and if neither the Lessor nor the Property Manager sign the document THEN no binding Residential Tenancy Agreement will exist between You and the Lessor; or
 - (iii) if no Option Fee has been paid and if the Lessor (or the Property Manager) signs the document, THEN a binding Residential Tenancy Agreement will exist between You and the Lessor.
 - (b) if You do not sign the Residential Tenancy Agreement or if You do not comply with the pre-requisites for the existence of the Residential Tenancy Agreement You will not have entered into a binding Residential Tenancy Agreement, the option for You to enter such an agreement will lapse, and any Option Fee paid by You will be forfeited to the Lessor.

Note: Under the Residential Tenancy Act 1987 agreements to lease do not have to be in writing and may be entered verbally or by conduct. This clause 18 does not purport to remove any right of parties to reach non-written agreements. However, if the parties wish to enter an agreement on the terms set out in this form, the pre-requisites set out above must be met in order for the lease to exist.

19. YOU MUST UNDERSTAND THAT IF YOU ARE THE SUCCESSFUL APPLICANT AND THE LESSOR PROVIDES YOU WITH A PROPOSED RESIDENTIAL TENANCY AGREEMENT BUT YOU DO NOT COMPLY WITH PRE-REQUISITES FOR THE EXISTENCE OF A BINDING RESIDENTIAL TENANCY AGREEMENT, SET OUT IN PART C OF THE RESIDENTIAL TENANCY AGREEMENT (INCLUDING SIGNING THE RESIDENTIAL TENANCY AGREEMENT, RETURNING IT TO THE PROPERTY MANAGER BY THE STIPULATED TIME, PAY ANY STIPULATED RENTAL IN ADVANCE, SECURITY BOND AND / OR PET BOND) NO RESIDENTIAL TENANCY AGREEMENT WILL COME INTO EXISTENCE AND THE LESSOR MAY ENTER INTO A RESIDENTIAL TENANCY AGREEMENT WITH ANOTHER PERSON.

20. DEFINITIONS

- (a) **"Act"** means the *Residential Tenancies Act 1987* including any amendments.
 - "Application"** means this Application to enter into a Residential Tenancy Agreement.
 - "Business Day"** means any day except a Sunday or public holiday in Western Australia.
 - "Lessor"** means the person/entity with the authority to lease the Premises.
 - "Option Fee"** means a payment as referred to in section 27(2)(a) of the Act. The amount of the Option Fee is specified in Part A of this application. The amount of the Option Fee is capped as follows:
 - (i) where the weekly rental under the Residential Tenancy Agreement is \$500 or less, an Option Fee of up to \$50 is payable;
 - (ii) where the weekly rental under the Residential Tenancy Agreement exceeds \$500, an Option Fee of up to \$100 is payable;
 - (iii) where the Residential Tenancy Agreement is for residential premises south of the 26th parallel of south latitude and the weekly rent is \$1,200 or more, an Option Fee of up to \$1,200 is payable.
 - "Premises"** means the address specified on the first page of this document. Any items included or excluded will appear in Part A of the proposed Residential Tenancy Agreement.
 - "Property Manager"** means the real estate agent appointed by the Lessor to lease and manage the Premises.
 - "Residential Tenancy Agreement"** means an agreement in writing in the form prescribed by the Act, comprising of Parts A, B and C. Part C will include additional special conditions as agreed between the parties.
 - "You"** or **"Your"** means the person or persons making the Application to Lease the Premises.
 - (b) All acts and things that the Lessor is required or empowered to do may be done by the Lessor or their Property Manager.
21. You agree that for the purpose of this Application, the Lessor or Property Manager may make enquiries of the persons given as referees, next of kin or emergency contacts provided by You, and also make enquiries of such other persons or agencies as the Lessor may see fit.

The personal information You give in this Application or collected from other sources is necessary for the Lessor or Property Manager to verify Your identity, to process and evaluate the Application, to manage the tenancy and to conduct the Property Manager's business. Personal information collected about You in this Application and during the course of the tenancy if the Application is successful may be disclosed for the purpose for which it was collected to other parties including to the Lessor, referees, other Property Managers, prospective lessors, third party operators of residential tenancy databases, and prospective buyers of the Premises. Information already held on residential tenancy databases may also be disclosed to the Property Manager or Lessor.

If You enter into the Residential Tenancy Agreement or You fail to comply with Your obligations under any Residential Tenancy Agreement that fact and other relevant personal information collected about You during the course of this Application (including information provided separately to this application) or the Residential Tenancy Agreement may also be disclosed to the Lessor, third party operators of tenancy reference databases (to the extent permitted by law), other Property Managers, prospective lessors and prospective buyers of the Premises.

If You would like to access the personal information the Lessor or Property Manager holds, You can do so by contacting the Property Manager. See also the attached notice regarding use of residential tenancy databases.

You can also correct this information if it is inaccurate, incomplete or out-of-date. If the information in this Application, is not provided, the Property Manager may not be able to process the Application, or the Residential Tenancy Agreement properly or manage the tenancy properly.

Name:

	Given Name(s)	Family Name
Tenant 1		
Tenant 2		
Tenant 3		
Tenant 4		

Signature:

--	--	--	--

NOTICE OF USE OF ONE OR MORE RESIDENTIAL TENANCY DATABASES Section 82C - Residential Tenancies Act 1987

1. It is the Property Manager's usual practice to use one or more residential databases for the purpose of checking an applicant's tenancy history.
2. The name of each residential tenancy database the Property Manager or Lessor usually uses, or may use, for deciding whether a residential tenancy agreement should be entered into with a person are set out below:
3. The contact details for the database operator(s) who operates the database(s) used by the PM as referred to above are as follows:

(a) **TICA** (strike out if inapplicable)

- (i) **Address:** PO Box 120, Concord NSW 2137
- (ii) **Telephone:** 190 222 0346. Calls are charged \$5.45 per minute including GST (higher for mobile or pay phones)
- (iii) **Facsimile:** (02) 9743 4844
- (iv) **Website:** www.tica.com.au

(b) **National Tenancy Database** (strike out if inapplicable)

- (i) **Address:** GPO Box 13294, George Street 120, Brisbane QLD 4003
- (ii) **Telephone:** 1300 563 826
- (iii) **Facsimile:** (07) 3009 0619
- (iv) **Email:** info@ntd.net.au
- (v) **Website:** www.ntd.net.au

(c) **Other Databases** (if applicable)

- (i) **Name:**
- (ii) **Address:**
- (iii) **Telephone:**
- (iv) **Facsimile:**
- (v) **Email:**
- (vi) **Website:**

4. The applicant may obtain information from the database operator in the following manner:

(a) as to TICA:

- (i) Postal and fax application forms can be downloaded from www.tica.com.au. Information regarding application fees can be found on the application form;

(b) as to the National Tenancy Database:

- (i) A request for rental history file can be downloaded from www.ntd.net.au. A link to the form can be found under the tab "For Tenants".
- (ii) A request for rental history may be submitted by post, fax or email.

(c) as to

- (i)
-

NOTE: This notice is required to be given regardless of whether the Property Manager intends to conduct a search on the particular applicant.

application to enter into residential tenancy agreement

YOUR (First Person's) PARTICULARS									
Given Name(s)						Family Name			
Address 1									
Address 2									
Suburb						State		Postcode	
Phone No	Work				Mobile			Home	
Email									
Date of Birth		Place of Birth				Family Name at Birth			Australian Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Licence No		State		Passport No	
Other ID					
Proof of Identification (licence number/bankcard etc)					
Vehicle Type & Registration No					
Anything else to support Your Application					

Smoker Yes No

Personal References a) NAME TELEPHONE
b) NAME TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid
 Phone No
Address
Rental Paid \$ Period Rented From To
Reason for leaving

(ii) Previous address of Applicant
Name of previous lessor or managing agent to whom rent was paid
 Phone No
Address
Rental Paid \$ Period Rented From To
Reason for leaving

(iii) Occupation (Note: Your Employer may be contacted to verify employment)
Employer Phone No
Period of Employment Wage \$
If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin NAME TELEPHONE
ADDRESS

Second Next of Kin NAME TELEPHONE
ADDRESS

Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]

First Contact NAME TELEPHONE
ADDRESS

Second Contact NAME TELEPHONE
ADDRESS

application to enter into residential tenancy agreement

YOUR (Second Person's) PARTICULARS									
Given Name(s)						Family Name			
Address 1									
Address 2									
Suburb						State		Postcode	
Phone No	Work				Mobile			Home	
Email									
Date of Birth		Place of Birth				Family Name at Birth			Australian Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Licence No		State		Passport No	
Other ID					
Proof of Identification (licence number/bankcard etc)					
Vehicle Type & Registration No					
Anything else to support Your Application					

Smoker Yes No

Personal References

a) NAME TELEPHONE

b) NAME TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation (Note: Your Employer may be contacted to verify employment)

Employer Phone No

Period of Employment Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin NAME TELEPHONE

ADDRESS

Second Next of Kin NAME TELEPHONE

ADDRESS

Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]

First Contact NAME TELEPHONE

ADDRESS

Second Contact NAME TELEPHONE

ADDRESS

application to enter into residential tenancy agreement

YOUR (Third Person's) PARTICULARS									
Given Name(s)						Family Name			
Address 1									
Address 2									
Suburb						State		Postcode	
Phone No	Work				Mobile			Home	
Email									
Date of Birth		Place of Birth				Family Name at Birth			Australian Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Licence No		State		Passport No	
Other ID					
Proof of Identification (licence number/bankcard etc)					
Vehicle Type & Registration No					
Anything else to support Your Application					

Smoker Yes No

Personal References

a) NAME TELEPHONE

b) NAME TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation (Note: Your Employer may be contacted to verify employment)

Employer Phone No

Period of Employment Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin NAME TELEPHONE

ADDRESS

Second Next of Kin NAME TELEPHONE

ADDRESS

Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]

First Contact NAME TELEPHONE

ADDRESS

Second Contact NAME TELEPHONE

ADDRESS

application to enter into residential tenancy agreement

YOUR (Fourth Person's) PARTICULARS									
Given Name(s)						Family Name			
Address 1									
Address 2									
Suburb						State		Postcode	
Phone No	Work				Mobile			Home	
Email									
Date of Birth		Place of Birth				Family Name at Birth			Australian Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No

DOCUMENTS TO CONFIRM YOUR IDENTITY

Drivers Licence No		State		Passport No	
Other ID					
Proof of Identification (licence number/bankcard etc)					
Vehicle Type & Registration No					
Anything else to support Your Application					

Smoker Yes No

Personal References

a) NAME TELEPHONE

b) NAME TELEPHONE

(i) Name of current lessor or managing agent to whom rent is paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(ii) Previous address of Applicant

Name of previous lessor or managing agent to whom rent was paid

Phone No

Address

Rental Paid \$ Period Rented From To

Reason for leaving

(iii) Occupation (Note: Your Employer may be contacted to verify employment)

Employer Phone No

Period of Employment Wage \$

If less than 12 months, name and address of previous employer

Explanation if no employment:

(iv) Next of Kin (Note: These people may be contacted to verify particulars)

First Next of Kin

NAME TELEPHONE

ADDRESS

Second Next of Kin

NAME TELEPHONE

ADDRESS

Emergency Contact (name and address and telephone) [Note: These people may be contacted to verify particulars.]

First Contact

NAME TELEPHONE

ADDRESS

Second Contact

NAME TELEPHONE

ADDRESS

application to enter into residential tenancy agreement

ANNEXURE A * Furnished Premises *

1. Access If a tenant intends to vacate the property at the expiration of their Fixed Term Agreement, the tenant agrees to give the agent access to the property to show prospective tenants.
2. Vacating Fixed Term Agreement At the end of the Fixed Term Agreement, the tenant is required to give 30 days notice in writing of their intent to vacate.
3. Vacating Periodical Agreement If with the owners approval, you remain in the property beyond the Fixed Term Agreement expiry date without signing a new Fixed Term Agreement, your tenancy will then revert to a Periodic Tenancy in which case you must provide 21 days written notice to our office of your intention to vacate the premises.
4. Break Lease Should the tenant/s wish to vacate the premises before the expiration of their Fixed Term Agreement, This request must be in writing & have the owners approval: The tenant/s acknowledges that they will be responsible for all the following costs incurred by the owner or the owners agent, but not limited to: Advertising of property, rent up until expiry date of lease or until property is re-let (whichever occurs first), National Tenancy Data Base check for each new tenant, Final bond inspection, reimbursement to the owner for the unused portion of the letting fee (Agent to advise amount). Tenant/s is also liable for but not limited to the upkeep of lawns, gardens, pool etc. up until expiry date of lease or until property is re-let. The tenant acknowledges that the Agent will not commence their marketing to re-let the premises until the tenant notifies the Agent in writing of a date they will be vacating the premises.
5. Carpets - (where applicable) are to be kept clean at all times. All carpets are to be professionally cleaned by the tenant/s at the tenant/s expense upon vacating, by a contractor to be approved by the Agent. Tenant/s are to supply to the Agent a receipt as evidence that the carpets have been cleaned (please give to agent when you return keys).
6. Cleaning The tenant/s agree upon vacating the premises to have the property professionally cleaned by a cleaning contractor approved by the Agent, and to supply a copy of the receipt when returning keys. If cleaning is not carried out by an approved cleaner and is not cleaned to the satisfaction of the Agent the Agent has the right to engage an approved cleaner at the tenant/s expense.
7. Linen The tenant/s agree upon vacating the premises to have all linen professionally laundered and pressed by a contractor approved by the Agent, and to supply a copy of the receipt when returning keys. If linen has not been laundered by an approved contractor and is not cleaned to the satisfaction of the Agent, the Agent has the right to engage an approved contractor at the tenant/s expense.
8. Mattress Protectors Mattress protectors must be used at all times. New mattress protectors are to be purchased and left in the packaging at the end of the tenancy.
9. Bond Inspection Property to be returned to Agent in the condition that the tenant/s wish the Agent to conduct their final inspection, should the property be handed back to the Agent in an unsatisfactory condition, the Agent has the right to engage a professional cleaner at the tenant/s expense.
10. Smoking - The tenant/s are aware that No Smoking is permitted inside premises.
11. Smoke Detector -Tenant to ensure that batteries (9 volt battery available from most supermarkets) are changed on a regular basis (at tenants expense) and to advise Property Manager if smoke detector is not in working order. Please be aware that it is illegal to (in any way) de-activate smoke detectors.
12. Floorboards Some type of protector ie-felt must go under furniture items which will be in rooms with floorboards to prevent scratching.
13. Keys Please be aware that in the event of you losing your keys or leaving the keys inside the premises that there is no availability for you to obtain another set of keys for the property you are renting from our office outside of business hours. Please ensure that you have your own arrangements in place in case this need arises. If however, you need to obtain our office set of keys during business hours, then a deposit of \$100.00 will be required to be left at the office. The keys are required to be returned within one (1) hour or if collected after 5pm, the keys need to be returned by 9am the following morning, and the deposit will then be returned.
14. Pool & Spa Permission must be sought from the owner for ANY erection of a small pool or spa at the property.
15. Photos Tenant gives owner/agent permission to take photos at inspections.
16. Re-Inspection Should the property be in such a condition that the Property Manager deems a breach of Agreement under section 2.18 of the Residential Tenancies Act be issued to a tenant and a follow up subsequent inspection be conducted, then a charge of \$49.50 payable by the tenants will apply.
17. (Section 2.27.3) Indemnify the Lessor: Should the strata Company request the Agent to issue a breach of Strata By Laws against the tenant/s which incurs a cost, this cost will be on charged to the tenant.
18. (Section 2.33): Granting a Licence (Airbnb) The tenant/s are aware that they must not: (a) Grant any Licence or right to reside or stay at the premises or any part of it to any person or entity as part of a commercial arrangement: or (b) advertise or list the premises on any internet or other site for a licence or right to reside or stay at the premises.

**By Signing this document You are making an application to enter into a Residential Tenancy Agreement in relation to the Premises.
Your Application may or may not be successful.**

Your Signature (**First Person**) Date

Your Signature (**Second Person**) Date

Your Signature (**Third Person**) Date

Your Signature (**Fourth Person**) Date